Government of the People's Republic of Bangladesh
Bangladesh Meteorological Department
Meteorological Building
E-24, Agargaon, Dhaka-1207
www.bmd.gov.bd

No.: 23.09.0000.127.35.015.95.7780 Date: 20 Karthik 1433 / 05 November 2026

OFFICE ORDER

Mohammed Ayesh Uddin (Passport No.A21144350), Senior Observer, Dependent Meteorological Office, Sylhet along with his wife Mst Mahmoda Khatun (Passport No. A21239403), son Mohammed Mehedi Hasan (Passport No. A21239494)) and daughter Syeda Ayesha Siddiqa (Passport No. A21239493, has been granted earned leave (Ex-Bangladesh leave) from 01 November 2026 to 15 November 2026, or for 15 (fifteen)) days from the date of availing the leave, for the purpose of travelling to Kingdom of Saudi Arabia to perform the Holy Umrah. This leave is granted subject to the following terms and conditions:

a) The Government of Bangladesh shall bear no financial liability in connection with the travel;
b) He shall bear all expenses related to the travel from his own sources;
c) He shall draw his pay and allowances in local currency during the period of leave;
d) He shall resume his duties at the workplace on time upon completion of the approved leave; and
e) The travel expenses shall be duly declared in his income tax return (if applicable).

05.11.26
(Md. Momenul Islam)
Director (Current Charge)
Phone: 41025705

No.: 23.09.0000.127.35.015.95. Date: Karthik 1433 / November 2026

Copy forwarded for kind information and necessary action to (not according to seniority):

1. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
2. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
3. Immigration Officer, Hazrat Osman International Airport Sylhet
4. Divisional Controller of Accounts, Office of the Divisional Controller of Accounts, Charadighir Par, Sylhet.
5. Divisional Controller of Accounts, Office of the Divisional Controller of Accounts, Road no-3, Nasirabad Housing Society, Chattogram.
6. Officer-in-Charge, Dependent Meteorological Office, Sylhet.
7. Mr. Md. Abdul Matin, Senior Communication Engineer, NMCC, Dhaka (with request to upload the order on the website).
8. Officer-in-Charge, Cash Section, Meteorological Headquarters, Dhaka.
9. D.S. Division, Meteorological Headquarters, Dhaka.
10. Mohammed Ayesh Uddin,Senior Observer,Dependent Meteorological Office,Sylhet.

05.11.2026
(Md. Monowar Hossain)
Meteorologist (Administration)
For Director
Phone: 41025708

APPLICATION FORM FOR VISIT OUTSIDE BANGLADESH

01. Name of the Applicant	: MOHAMMED AYESH UDDIN
02. Father's Name	: Md. Amir uddin
03. Designation Office Address	: Senior observer Dependent Meteorological office, Shahi eidgah, Sylhet
04. Scale of pay	: 24300-58700
05. Country of Visit (Specifying the Place/ Places which the Applicant intends to Visit)	: Saudi Arabia(Holy Macca & Modina)
06. Purpose of Visit	: To parform Holy Umrah Hajj.
07. Proposed Duration of Visit	:01 November 2026 to 15 November 2026, Or for 15(Fifteen) days from the date of availing the leave.
08. If preceding along with member Family or others their names and ages showing relationship with the applicant should be stated.	: Along with members of the family. 01. Mst. Mahmoda Khatun-48, wife 02. Md.Mehedi Hasan -14, son 03. Syeda Ayesha siddiqa-11, dauther
09. When the Country was last visited and what Period	: N/A
10. How the purposed Visit would be Finance (If financed by the relation abroad other than his Own sources, that Name and Address of the relation should be stated)	: Own expenses.

(Signature of the Applicant)
Designation: Senior observer
Date: 07/10/2026

11. Recommendation of the head of the Ministry/Department /Office giving Certificate that the Proposed Visit would not involve any foreign Exchange Commitments

05.11.26

Signature of the Head of the Ministry/Department/Officer
Md. Momenul Islam
Director (Current Charge)
Bangladesh Meteorological Department
Dhaka-1207
Telephone: +88 02 41025705